

# SHIPPING GUIDELINES & HANDLING TARIFF

## JWS 2023

### 01 – 05 November 2023

## ADNEC – Abu Dhabi National Exhibition Convention Centre

SCHENKER LLC is the Sole appointed Official Freight Agent for  
Customs formalities and On-Site

For Safety and Security purposes the official contractor is responsible for the movement and co-ordination of all exhibits and freight on the Exhibition site, including the provisions of labor and handling equipment.

No other contractor or company will be permitted to operate any heavy equipment or handle any goods or freight on site for this show. All goods movement will be managed and administered by SCHENKER LLC personnel only.

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# SHIPPING GUIDELINES

## CONTACT DETAILS

### SCHENKER LLC

Al Masood Tower,  
Office 705, Airport Road,  
P O Box 62532, Deira, Airport Road  
Dubai, United Arab Emirates  
Tel: +971 4 295 6111 / Fax: +971 4 294 1045

Contact: Mr. Anas Al-Arid  
Contact: Mr. Edward Gillo  
Contact: General Contact

Email: [anas.al-arid@dbschenker.com](mailto:anas.al-arid@dbschenker.com)  
Email: [edward.gillo@dbschenker.com](mailto:edward.gillo@dbschenker.com)  
Email: [ae.dl.dxb.fairs-events-UAE@dbschenker.com](mailto:ae.dl.dxb.fairs-events-UAE@dbschenker.com)

## CARGO ARRIVAL INSTRUCTIONS

### Sea Freight Shipments:

- Seaport of Discharge: **Jebel Ali Seaport** only.
- Original shipping documents must be couriered to our office **5 working days** prior to shipment arrival.
- Shipments arriving either by FCL or LCL should arrive in Jebel Ali seaport **10 working days** before the exhibition.

### Air Freight Shipments:

- Airport of Discharge: **Abu Dhabi Airport**.
- Original shipping documents must be attached to the AWB pouch or couriered to our office in advance prior to shipment arrival.
- Shipments should arrive in Abu Dhabi Airport **8 working days** before the exhibition.

### Road Freight Shipments:

- Port of Discharge: **Al Guwaifat Border, Silaa Abu Dhabi** only.
- Trucks/Shipments should arrive at the UAE border at least **6 working days** before the exhibition.

Failure to comply with the arrival deadlines may result in non-delivery, late arrivals, and additional surcharges which Schenker LLC cannot be held responsible for. At the same time, any port storage and demurrage incurred because of this shall be additional to the account of the freight agent/exhibitor.

Cargo arriving after the deadlines dates as mentioned above will be subject to a 30% late arrival surcharge on the basic handling tariff.

## CONSIGNEE & NOTIFY DETAILS (AIR / SEA / LAND FREIGHT)

### Consignee:

SCHENKER LLC  
c/o JWS 2023  
P. O. Box 62532,  
Dubai, United Arab Emirates.  
Tel: +971 4 295 6111

“In Transit to Dubai to the **JWS 2023** for re-export at the end of the exhibition.”

### Notify Party:

Exhibitor Name:  
Hall and Stand No:  
Venue:

**CONSIGNEE & NOTIFY DETAILS (COURIER SHIPMENTS ONLY)**

Courier Shipments (Cargo without any Ministry permissions) should be sent to Schenker’s office on Door-to-Door Customs cleared basis.

**Shipped to:**

SCHENKER LLC, Fairs & Exhibition Dept.  
 Office 7/705, Al Masood Tower, Airport Road, Deira, Dubai  
 c/o JWS 2023  
 Contact: Mr. Edward Gillo  
 Tel no: +971 4 295 6111

**Delivery Terms: DDP**

Copy of the Courier waybill and commercial invoice should be sent to Schenker for checking prior to the shipment’s departure. Shipment will be transferred to the Venue during the show build-up.

Please note that Schenker will have no control over the customs clearance of courier shipments. If the value of goods exceeds USD 250.00 or required Special permissions from the ministry, some of courier companies are not clearing the cargo as courier shipment. We can take over the customs clearance, but we need 3 to 4 working days for the cargo without any special ministry permissions. Complete shipment details must be stated in the commercial invoice and packing list. Charges applicable will be based on the Airfreight Tariff.

**Courier Shipment directly to show site**

Sending Courier shipments directly to show site is not advisable. Some courier companies will allow anyone within the venue to sign for the Shipment (ie, cleaner, visitor, car park attendant) and the shipment may not make its way to your stand with no possibility to locate it within the venue. For that reason, Schenker will not be responsible for courier shipments until received at our on-site office regardless of whether they are addressed to us or not.

It is the exhibitor’s responsibility to check with Schenker to see if their packages have been received. Schenker will not notify the exhibitor that their goods have arrived.

Courier shipments arriving directly at the show site requiring payment of UAE customs duty or any freight charges will be refused by the Schenker unless pre-arranged. Shipments **MUST** therefore be sent on a **Delivered Duty Paid (DDP)** basis.

**SHIPPING DOCUMENTS**

The following documents are required for the temporary import clearance of goods Ex-Arrival Dubai.

<b>CARGO ARRIVING BY SEA FREIGHT (General Cargo Only)</b>			
Document Name	Original	Copy	Required
Commercial Invoice	3	2	Shippers Original Stamp & Signature
Packing List	3	2	Shippers Original Stamp & Signature
ATA Carnet	1	2	Issued by Chamber of Commerce
Certificate Of Origin	1	4	Chamber of Commerce Attestation
Bill of Lading	1	2	Sea Waybill / Express release also accepted
Authorization Letter	1	1	Shippers Original Stamp & Signature
HS Code Summary	Required in excel sheet		
Participation Letter	Required in PDF issued by the event organizer duly stamped and signed		

<b>CARGO ARRIVING BY AIR FREIGHT (General Cargo Only)</b>			
Document Name	Original	Copy	Required
Commercial Invoice	3	2	Shippers Original Stamp & Signature

Packing List	3	2	Shippers Original Stamp & Signature
ATA Carnet	1	2	Issued by Chamber of Commerce
Certificate Of Origin	Not Mandatory		Chamber of Commerce Attestation
Air Waybill	2	2	Airline Approved Electronic AWB accepted
Authorization Letter	1	1	Shippers Original Stamp & Signature
HS Code Summary	Required in excel sheet		
Participation Letter	Required in PDF issued by the event organizer duly stamped and signed		

<b>CARGO ARRIVING BY LAND FREIGHT (General Cargo Only)</b>			
Document Name	Original	Copy	Required
Commercial Invoice	3	2	Shippers Original Stamp & Signature
Packing List	3	2	Shippers Original Stamp & Signature
ATA Carnet	1	2	Issued by Chamber of Commerce
Certificate Of Origin	1	4	Chamber of Commerce Attestation
Truck Waybill	1	2	Issued by the Transporter
Authorization Letter	1	1	Shippers Original Stamp & Signature
HS Code Summary	Required in excel sheet		
Participation Letter	Required in PDF issued by the event organizer duly stamped and signed		

**Commercial Invoice/Packing List (CIPL):**

The CIPL must be in English and printed on Shippers Original Company Letter Head embossed with original wet rubber stamped and authorized signature. Color printouts and/or photocopy of CIPL formats are not acceptable.

The CIPL must be itemized, clearly detailing each item of your shipment specifying the description, serial number if any, country of origin along with the individual unit value, total value, and weight of each item.

The CIPL must clearly mention the Total Number of Packages, Total Gross Weight, Total Value of the Goods. The packing details must tally the details mentioned on the waybills.

Goods under Permanent Import such as giveaways, brochures, consumables, gift items, etc. must be marked on CIPL remarks column detailing all the information as mentioned above. The packages must be physically packed separately. This is a must to ensure accurate calculation of Customs Duty and Import VAT at the time of re-export.

The CIPL must contain the below declaration: “We hereby guarantee that this is a true and correct invoice, and that the goods referred to are the origin, manufacture, and production of (Indicate the Country of Origin).” As an addendum to your CIPL, you should declare all names and addresses of companies responsible for the manufacture of items within your Shipment.

**Certificate of Origin:**

This Document must be sent in Original issued and attested by the Chamber of Commerce at origin only.

**Waybills:**

Shipments arriving to **Abu Dhabi Airport/ Seaport** must be consigned to **Schenker Logistics LLC**, Al Salman Tower, Hamdan Street, Abu Dhabi, UAE.

Shipments arriving to **Dubai Airport/ Jebel Ali Seaport** must be consigned to **Schenker LLC c/o JWS 2023**, PO Box 62532, Dubai, UAE.

Failing which we will not be able to process customs clearance. Separate House Airway bills (HAWB) or Forwarders Bill of Ladings (FBL) must be issued for individual Exhibitors per Shipment stating the correct shipment details.

**HS Code Summary:**

HS Code Summary must clearly mention the HS Codes related to the actual items being shipped. In case of multiple HS Codes, you will also need to provide us with the HS Code Summary sheet clearly mentioning the individual country of origin, weight, and value per HS Code applicable for each shipment.

### **ATA Carnet:**

The United Arab Emirates is now a member of the ATA Carnet Consortium. Dubai Customs implemented the facility for customs clearance under ATA Carnet, which is strictly subjected to Dubai Customs Rules and Regulations. Exhibitors or the overseas forwarders are requested to contact us in advance for assistance and must obtain our approval before dispatch of any shipment under ATA Carnet. Dubai Customs terms and conditions would apply. *Please check with us before carrying out the shipment under ATA Carnet.*

### **Rules & Regulations for ATA Carnet**

**ATA Carnet clearance in Dubai is governed by very strict custom's rules and regulations. Please adhere to the following:**

1. Indicate ATA Carnet Reference Number on the Waybills.
2. Only one (1) ATA Carnet is allowed per shipment; multiple ATA Carnet will not be entertained.
3. Number of packages, package type, weight etc. mentioned on the ATA Carnet must be same in the shipping documents. (i.e., Waybill details must match with the ATA Carnet declared information). Also, Country of Origin must be indicated in the ATA Carnet.
4. Make sure that the weight and number of packages indicated on the ATA Carnet is accurate as the same weight and number of packages should be re-exported. Please note that re-export shipment will be weighed at the Airport and if a different weight is monitored, shipment may be detained by the Customs. Complete shipment (100%) must be re-exported!
5. Permanent import items like consumable, giveaways and brochures must not be included or clubbed with ATA Carnet shipment. Such items must be sent as separate shipment on Commercial Invoice and Packing List.
6. Shipment on ATA Carnet cannot be re-exported or returned partially or as multiple shipments.
7. 'Any Authorized Representative' must be mentioned in the "Represented By" Column on the ATA Carnet.
8. An original Authorization Letter authorizing "Schenker LLC" to handle the ATA Carnet on behalf of the Exhibitor is mandatory. The ATA Carnet Reference Number must be indicated, and letter must be printed on the ATA Carnet holder headed paper with original stamp and representative signature.
9. Please indicate "Fairs & Exhibitions" in the Purpose column of the ATA Carnet.

**For Land Freight Shipments**, all the items being shipped must have serial numbers clearly embossed on each item/piece and the same must also reflect in the CIPL. If the serial numbers are not properly embossed or differ to the declaration, customs may not accept these markings in which case customs duties will apply. Importation basis Temporary import of goods arriving via Land freight is totally up to the discretion of Border customs

Failing to provide us with Original Documents fulfilling the above requirements in detail will invite Customs Fines, Excess Duty Assessment, and delays with Customs Clearance. Hence, making it difficult and at times not possible for customs clearance.

**Any Customs Fines and Excess Duty Assessments – caused due to incorrect / improper / missing documents will be billed to the respective Freight Agent/Client**

### **For All Shipments**

The Original Shipping documents as specified above must be sent to Schenker LLC, in Dubai at least 5 working days prior to the arrival of the vessel if sent by sea freight or attached to the Original Airway Bill pouch if the goods are sent by airfreight

A Full Pre-advance of dispatch should be sent to Schenker LLC in Dubai much in advance prior to the arrival of the freight providing all shipping details along with a copy of the shipping documents.

### **OTHER DOCUMENTS (IF APPLICABLE)**

- 1 set of original Phytosanitary Certificate (for plants, cut flowers, wood & seeds)
- 1 set of original Laboratory Certificate (for medical related products)
- 1 set of original Halal Certificate (for meat and/ poultry products)
- 1 set of original Health Certificate (for foods and consumption items)
- 1 set of original Certificate of Analysis and/or Ingredient List (for foods and consumption items)
- 1 copy of MSDS

### RESTRICTED CARGO

The following documents are required for the temporary import clearance of goods Ex-Arrival Dubai.

UAE customs do not permit import of some commodities such as Alcohol or Pork and products containing alcohol or pork or any of its byproducts which are strictly restricted for import into the UAE.

Importation of products such as food items, live plants/flowers, tiles/marbles, wireless/radio, telecommunication / defense equipment and radioactive materials of hazardous nature, Cosmetics, Class rated cargo, etc. are very restricted for import into UAE.

However, these goods can be imported after obtaining prior approvals and special permissions from the respective ministry authorities.

To enable us to arrange for such import permissions, we suggest you send us complete details and information of such items at least 45 to 50 days in advance prior to the shipping. Import permissions are solely subject to approvals from the respective ministry and must be shipped only after receipt of these import permits.

***MOH PERMISSION For Medical Equipment, Health related Materials, required ISO/EC certificates Undertaking letter / Authorization letter / MOH forms, and Catalogues are required.***

**Charges applicable to secure these permissions will be additional on the account of the exhibitor/Agent in addition to our processing fees of USD 125.00 per permission. However, fees for the Permission from Ministry of Health is on Minimum USD 310.00/- Or actual as advised by the government authority.**

Original documents for permission related shipments must receive in original at least 10 days before arrival to avoid delay of completing the process by the authority

Importation of exhibits such as weapons, ammunition, explosives, or any other military equipment is strictly restricted for import into the UAE. If you intend to ship any such items, please contact Schenker LLC well in advance at least 4 months prior to the actual shipping of the goods. Note the goods must NOT be shipped until you receive a confirmation to proceed from Schenker LLC.

### PACKAGE / CASE MARKINGS

The following documents are required for the temporary import clearance of goods Ex-Arrival Dubai.

All packages shipped either by airfreight, sea freight, Road freight or courier service, must be properly marked for identification on arrival, as follows:

- Name of Exhibitor : .....
- Stand & Hall Number : .....
  
- Name of the Show : .....
- Date of the Show : .....
  
- Dimensions : .....
- Case Number : ..... of .....
- Gross/Net Weight : .....

### CUSTOMS DUTY & IMPORT VAT

The “Port & Custom Authorities” of Dubai levy a 5% Customs Duty on goods, which are sold/consumed/destroyed and not re-exported at the end of the show based on the Cost, Insurance, Freight (C.I.F.) value of the goods or as assessed by Dubai Customs.

All Customs Duty assessments are solely up to the discretion by UAE Customs. UAE customs can re-evaluate the value declared on the invoices and the duty is calculated and outlaid as assessed by the UAE customs.



Before the close of the show, Schenker LLC representatives will be on-site during the show to help exhibitors with the re-export, disposal, or giveaways. In the event if the exhibitor would like to dispose/sell his goods during the exhibition, the permanent importation of these items can be process subject to approval from the Dubai Customs. However, Customs Duty will be applicable on these items.

All customs duty (Part or Full Duty) applicable towards shipments being sent to Dubai will be bill to the respective freight agent or client as assessed by Dubai Customs. An Outlay fee of 3 % of the customs duty will be charged additionally towards this service.

The Federal Tax Authority Charges Import VAT on all goods imported in the UAE along Value Added Tax (VAT) for all local services.

Import VAT is computed based on 5% of the total CIF Value + 5% of the Outlaid Customs Duty which will be refunded if the cargo will be re-exported. If cargo will be consumed, given-away and/or sold during the exhibition, Import VAT will be applicable along with Import VAT Service Fee of USD 45.00 + 5% VAT.

VAT for local services is computed based on 5% of any local services rendered.

### CARGO INSURANCE

You are strongly recommended to check with your All Risk Insurer that you are fully covered for all the work we may undertake on your behalf and to advise them of our conditions.

As our Tariff is computed based on shipment volume and weight and has no correlation with the Value of the exhibits, it follows that the cost of insurance cover is not included in our charges. It is the responsibility of each exhibitor to arrange a Full Marine (Transport) Insurance covering transport of your goods from your domicile to the exhibition, and the return of the same back to your domicile at the end of the show, including the period your exhibits/goods are handled by us. Please also ensure that the Marine (Transport) Insurance is arranged for the exhibits/goods sold locally during the exhibition.

Schenker LLC will not accept any liability towards any loss or damage of your exhibits/goods.

### SPECIAL HANDLING

For any Box or Crate, which exceeds more than 2 tons a piece or with dimensions that exceed 2m x 2m x 1.5m where special handling is required, we will quote our handling charges on a case-to-case basis. For manpower or equipment, which may be required to assist exhibitors, additional cost will be quoted on request.

### PAYMENT TERMS

All payments must be made without any deduction or deferment on account of any claim, counterclaim or offset. Personal or foreign cheques are not acceptable. Payment can be made by Bank Draft or Telegraphic Transfer to our account as follows:

**Payable to:**

Beneficiary Name: **SCHENKER L.L.C.**  
Account No. (USD): 0101226026  
IBAN: AE190211000000101226026  
Swift Code: CITIAEAD  
BANK ADDRESS: CITI BANK, N.A  
WAFI CITY, OUD METHA  
P O BOX 749  
DUBAI, UNITED ARAB EMIRATES

- Remitting bank charges are to be borne by the exhibitor/agent. *Minimum USD 50.00/- as bank charges for each Transaction will be added to the Debit Invoice.*
- Please contact us if in case of chosen currency is different from the above.

# HANDLING TARIFF

## SEA FREIGHT

### 1. FCL – FULL CONTAINER LOAD SERVICE

**Inbound** - From arrival Vessel Jebel Ali Port up to delivered to Booth at show site

**Outbound** – Ex-booth up to F.O.B. Vessel Jebel Ali seaport

SERVICES	CHARGES IN USD	
	INBOUND	OUTBOUND
Handling Charges	USD 105.00 per CBM	
Minimum Charges	20 CBM per 20' DC	
	40 CBM per 40' DC	
	50 CBM per 40' HC	
UAE Customs Inspection Fees	USD 70.00 per Exhibitor / Container / Shipment	
Delivery Order / BL Fee	USD 140.00 per BL or as per outlay	USD 140.00 per issue
Terminal Handling	USD 215.00 per 20' container USD 325.00 per 40' container	USD 295.00 per 20' container USD 420.00 per 40' container
Temporary Import Bond Fee (Applicable for all shipments excluding shipment on ATA Carnet) - Non-refundable	0.25% of CIF or customs assessed value (Min. USD 45.00 per entry / shipment)	
Customs Duty/Deposit – Permanent Import Items (Full or Part import)	5% of the Total CIF Value or customs assessed market value	
Import VAT/Deposit – Permanent Import Items (Full or Part import)	5% of the Total CIF Value + 5% of the Customs Duty Outlaid Amount or customs assessed market value	
Import VAT Processing Fees – Permanent Import Items (Full or Part import)	USD 47.25 per Shipment	
Permanent Import Conversion Fees (Full or Part import)	USD 65.00 per Shipment	
Handling of empty case storage charges On-site	USD 25.00 per CBM (Min. 2 CBM) + 5% VAT	

**The above handling charges includes:**

#### Inbound Handling

- UAE Customs clearance and import documentation for temporary importation.
- Transportation from Jebel Ali seaport to Exhibition site.
- One-time Unloading and/or De-stuffing of the containers up to delivery to Stand.
- Positioning on Stand (First Time Spotting).
- Removal of empty case/packing material and storage of the same during the exhibition.

#### Outbound Handling

- Return of empty cases/packing material to the stand on the last day of the show.
- UAE customs clearance and export documentation for Re-exportation or Permanent importation.
- Collection of the goods from the stand and loading / stuffing of the containers.
- Transportation from Exhibition site to Jebel Ali seaport.



## 2. LCL – LOOSE CONTAINER LOAD / PART CONTAINER LOAD SERVICE

**Inbound** - From arrival Vessel Jebel Ali Port up to delivered to Booth at show site

**Outbound** – Ex-booth up to F.O.B. Vessel Jebel Ali seaport

SERVICES	CHARGES IN USD	
	INBOUND	OUTBOUND
Handling Charges	USD 110.00 per CBM Minimum USD 440.00 per shipment / exhibitor	
UAE Customs Inspection Fees	USD 70.00 per exhibitor / shipment / waybill	
Delivery Order / BL Fee	USD 140.00 per BL or as per outlay	USD 140.00 per issue
Port Handling & LCL Handling	USD 60.00 per CBM (Min. USD 75.00 per Shipment)	USD 60.00 per CBM (Min. USD 75.00 per Shipment)
Temporary Import Bond Fees (Applicable for all shipments excluding shipment on ATA Carnet) - Non-refundable	0.25% of CIF or customs assessed value (Min. USD 45.00 per entry / shipment)	
Customs Duty/Deposit – Permanent Import Items (Full or Part import)	5% of the Total CIF Value or customs assessed market value	
Import VAT/Deposit – Permanent Import Items (Full or Part import)	5% of the Total CIF Value + 5% of the Customs Duty Outlaid Amount or customs assessed market value	
Import VAT Processing Fees – Permanent Import Items (Full or Part import)	USD 47.25 per Shipment	
Permanent Import Conversion Fees (Full or Part import)	USD 65.00 per Shipment	
Handling of empty case storage charges On-site	USD 25.00 per CBM (Min. 2 CBM) + 5% VAT	

### **The above handling charges includes:**

#### **Inbound Handling**

- UAE Customs clearance and import documentation for temporary importation.
- Transportation to Exhibition site.
- Unloading at the show site and delivery to Stand.
- Positioning on Stand (First Time Spotting).
- Removal of empty case/packing material and storage of the same during the exhibition.

#### **Outbound Handling**

- Return of empty case/packing material to the stand on the last day of the show.
- UAE Customs clearance and export documentation for Re-exportation or Permanent importation.
- Collection of the goods from the stand and loading to truck.
- Transportation from Exhibition site to Jebel Ali seaport.

## AIR FREIGHT

### 3. SHIPMENTS ARRIVING BY AIR FREIGHT

**Inbound** - From arrival Aircraft Abu Dhabi Airport to delivered booth at the show site

**Outbound** - Ex-booth up to F.O.B. Aircraft Dubai Airport.

Weight / Volume ratio @ 1:6 or as per the chargeable weight declared on the Airway bill whichever is higher.

SERVICES	CHARGES IN USD	
	INBOUND	OUTBOUND
Handling Charges	USD 1.05 per chargeable kilo / HAWB Minimum USD 350.00 per shipment / exhibitor	
UAE Customs Inspection Fees	USD 70.00 per exhibitor / shipment / waybill	
Delivery Order / BL Fee	USD 100.00 per HAWB	USD 110.00 per waybill
Airport Handling	USD 0.20 per char wt. (Min. USD 40.00 per Shipment)	USD 0.20 per char wt. (Min. USD 40.00 per Shipment)
Airport Storage	At Actual	
Temporary Import Bond Fees (Applicable for all shipments excluding shipment on ATA Carnet) - Non-refundable	0.25% of CIF or customs assessed value (Min. USD 45.00 per entry / shipment)	
Customs Duty/Deposit – Permanent Import Items (Full or Part import)	5% of the Total CIF Value or customs assessed market value	
Import VAT/Deposit – Permanent Import Items (Full or Part import)	5% of the Total CIF Value + 5% of the Customs Duty Outlaid Amount or customs assessed market value	
Import VAT Processing Fees – Permanent Import Items (Full or Part import)	USD 47.25 per Shipment	
Permanent Import Conversion Fees (Full or Part import)	USD 65.00 per Shipment	
Handling of empty case storage charges On-site	USD 25.00 per CBM (Min. 2 CBM) + 5% VAT	

**The above handling charges includes:**

#### **Inbound Handling**

- UAE Customs clearance and import documentation for temporary importation.
- Transportation to Exhibition site.
- Unloading at the show site and delivery to Stand.
- Positioning on Stand (First Time Spotting).
- Removal of empty case/packing material and storage of the same during the exhibition.

#### **Outbound Handling**

- Return of empty case/packing material to the stand on the last day of the show.
- UAE Customs clearance and export documentation for Re-exportation or Permanent importation.
- Collection of the goods from the stand and loading to truck.
- Transportation from Exhibition site to Dubai airport.

## LAND FREIGHT

### 4. SHIPMENTS ARRIVING BY LAND FREIGHT

**Inbound** - From customs cleared Al Ghuwaifat Border (SILAA), arrival truck F.O.T venue to delivered booth at the show site

**Outbound** - Ex-booth up to loaded F.O.T. Truck at the Marshalling yard including Export customs clearance at the UAE Border (SILAA)

SERVICES	CHARGES IN USD	
	INBOUND	OUTBOUND
Handling Charges	USD 90.00 per CBM	
Minimum Charges	10 CBM per Loose Trailer Load	
	45 CBM per 40' Trailer	
UAE Customs Inspection Fees	USD 70.00 per exhibitor / shipment / waybill	
Truck Waybill Fees		USD 100.00 per waybill
Temporary Import Bond Fees (Applicable for all shipments excluding shipment on ATA Carnet) - Non-refundable	0.25% of CIF or customs assessed value (Min. USD 45.00 per entry / shipment)	
Customs Duty/Deposit – Permanent Import Items (Full or Part import)	5% of the Total CIF Value or customs assessed market value	
Import VAT/Deposit – Permanent Import Items (Full or Part import)	5% of the Total CIF Value + 5% of the Customs Duty Outlaid Amount or customs assessed market value	
Import VAT Processing Fees – Permanent Import Items (Full or Part import)	USD 47.25 per Shipment	
Permanent Import Conversion Fees (Full or Part import)	USD 65.00 per Shipment	
Handling of empty case storage charges On-site	USD 25.00 per CBM (Min. 2 CBM) + 5% VAT	

**The above handling charges includes:**

#### **Inbound Handling**

- UAE Customs clearance and import documentation for temporary importation.
- Unloading at the show site and delivery to Stand.
- Positioning on Stand (First Time Spotting).
- Removal of empty case/packing material and storage of the same during the exhibition.

#### **Outbound Handling**

- Return of empty case/packing material to the stand on the last day of the show.
- UAE Customs clearance and export documentation for Re-exportation or Permanent importation.
- Collection of the goods from the stand and loading to truck.

## COURIER SHIPMENTS

### 5. SHIPMENTS THROUGH COURIER SERVICE

**Inbound** – From receipt at Schenker office up to delivery to the booth

**Outbound** - Ex-booth up to handover to Courier.

Shipments over 30 Kgs will be charged as per our Airfreight handling tariff

SERVICES	CHARGES IN USD	
	INBOUND	OUTBOUND
Courier Handling Charges up to 30 kgs	Minimum USD 95.00 per Consignment (1st package). Thereafter USD 15.00 per additional package (Maximum of 15 kgs per package)	
Delivery of courier shipments from Schenker on-site Office to stand	USD 50.00 per Consignment	
Customs Duty / Import VAT	5% on Handling charges	

**The above handling charges excludes:**

- Any Customs Duty / Import VAT charges applicable will be charged additionally at actual as assessed by UAE Customs.

- The above does not include any additional fees/charges that may be levied in securing the required permissions from necessary government / airport authorities required for the customs clearance of the consignment.

## OTHER CHARGES (IF APPLICABLE)

SERVICES	CHARGES IN USD	
	INBOUND	OUTBOUND
National Media / Ministry of Information Approval Fee - (Shipments containing publications - leaflets, catalogues, brochures) *Color copy is mandatory for permit application	USD 100.00 per Shipment (Subject approval from the council of National Media / Ministry of Information)	
Ministry of Health Approval/Permit	At Actual on Min. USD 310.00 per Approval	
Any Other Ministry Approval/Permit	At Actual as advised by the government authority	
Ministry Approval Processing Fee	USD 125.00 per Permission	
Customs Fine (Non-availability of Original Shipping Docs)	USD 350.00 per document (USD 280.00 refundable upon presentation of new set of original documents within 30 days of shipment arrival in the UAE).	
Customs Fine (Non-availability of Original Certificate of Origin)	USD 350.00 per document (USD 280.00 refundable upon presentation of new set of original documents within 30 days of shipment arrival in the UAE).	
HS Codes (If not specified)	USD 10.00 per Item	
ATA Carnet Intervention Fee	USD 175.00 per Shipment	
Exchange BL fees	USD 140.00 per BL	

Shipping Line / Co-loader Other Charges	At Actual	
Fumigation (Export)		At Actual

### **1. STORAGE OF EMPTY CASES**

In the occurrence that venue will not permit us to store empty cases during the show, we will be charging additional:

SERVICES	CHARGES IN USD
Removals, Storages & Return of empties – Offsite (Interim W/H)	USD 50.00 per CBM (Minimum of 4 CBM)

### **2. SPECIAL HANDLING OF HEAVYLIFT / OVERSIZED CARGO**

SERVICES	CHARGES IN USD
Single Piece more than 6 cbm and/or 2 tons	50% of the Handling Charges
Single Piece more than 10 cbm	To be quoted on case-to-case basis

### **3. FORKLIFT / CRANAGE / MANPOWER**

SERVICES	CHARGES IN USD
Forklift Rental	USD 80.00 per hour per 3-Ton F/L (Minimum of 2 hours per job)
Cranage for Grounding / Lifting Containers On-Site	USD 250.00 empty container per lift (20' / 40') USD 350.00 loaded container per lift (20' / 40')
Hire of Labor (Unskilled)	USD 25.00 per hour per labor (Minimum of 4 hours per job)

### **4. STORAGE CHARGES (SCHENKER W/H FACILITIES)**

**Intermediate storage** on Schenker warehouse will be as follows:

Warehouse Handling In/Out (one-time charge)	USD 20.00 per CBM (Minimum of 2 CBM)
Warehouse Storage Charges	USD 1.10/ per CBM/Day (Minimum of 2 CBM / 1 Week)
Stock Management Fees	USD 50.00 per Month

### **5. STORAGE CHARGES (SEAPORT / LINE DETENTION / AIRPORT)**

Early arrival shipments, storage charges will be applicable (regardless of the cargo arrival deadline mentioned in the shipping guidelines). The free time permitted for the shipments to Jebel Ali port is 5 days from the shipping line/consolidator and 10 days from the Port authority effective from the date of arrival. Estimated charges may vary as per below.

**FCL Line Demurrage** per day (at actual/depends on shipping line). Indicative rates as under:

First 5 days	Free
Next 5 days	USD 20.00/20' & USD 25.00/40'
Thereafter	USD 40.00/20' & USD 50.00/40'

**FCL Port Storage** per day (at actual - subject to change). Indicative rates as under:

First 10 days	Free
Next 5 days	USD 22.00/20' & USD 44.00/40'
Thereafter	USD 42.00/20' & USD 83.00/40'

**LCL Shipments** arriving early, double handling charges will be applicable as per sea freight LCL handling tariff. We will transport it from port to our warehouse & then to exhibition site. Alternatively port storage charges will be applicable

**LCL Port Storage** per day actual- depends on co-loader). Indicative rates as under:

First 5 days	Free
Next 5 days	USD 6.00/CBM (Minimum of USD 50.00)
Thereafter	USD 10.00/CBM (Minimum of USD 85.00)

**Airfreight shipments** arriving earlier than the mentioned deadline are subject to early arrivals storage at the airport for General Cargo only. Charges will be billed at actual. Indicative rates as under:

**Air Import:** Final charges as per Airline / handling Authority

First 48 hrs.	Free
Thereafter	USD 0.15 per kg/day (Minimum of USD 10.00 per day)

**Air Export:** Final charges as per Airline / handling Authority

First 24 hrs.	Free
Thereafter	USD 0.15 per kg/day (Minimum of USD 10.00 per day)

## EXCLUSIONS AND MISCELLANEOUS REMARKS

- Cargo & Transport Insurance.
- 5% VAT for local handling services.
- Airline/Port Storage or Demurrage, Detention charges, Exchange BL fees, Free Zone documentation, hire of any equipment, overtime surcharges, holiday surcharges or any other special handling if applicable will be charged additional.
- Abnormal/unforeseen charges, such as unloading of the container at port for customs inspection.
- Special Handling of oversized or heavy lift pieces (For any Box or Crate, which exceeds more than 2 tons a piece or with dimensions that exceed 2m x 2m x 1.5m) where special handling is required, we will quote our handling charges on a case-to-case basis.
- Storage of Empty Cases is based on the Storage space availability near the exhibition site. If this is to be arranged offsite, then, additional handling and transportation charges will apply.
- Stand Dressing, assembly of display panels or exhibits or machinery or decoration of any kind.
- Storage charges (before and after the event) or re-exports freight charges.
- Cargo subject to approval from any Government department or Ministry for importation licenses shall be additional and subject to approval.
- Brochures and Printed Materials are subject to approval from UAE Ministry of Information. Charges applicable towards securing such approval will be additional.
- 10% outlay fee will be applicable to all freight collect shipments.
- Tariff is based on general cargo only; on dangerous/prohibited/perishable goods.
- UAE Customs Duty, Taxes and Outlay fees are excluded.
- Provision of Hire of Equipment – Forklift, CRA, Pallet Truck, etc.
- Provision of packing materials and Supply of Labor for assistance on the Stand.
- For additional services not listed above, an individual quotation will be provided upon receipt of your requirements

**\*Rates quoted basis current Rates and Tariffs and is subject to change with/without prior notice.**